Kildalkey N. S.
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Our Self-Evaluation Report and Improvement Plan June 2025

1. Introduction

This document records the outcomes of our last improvement plan, the findings of this self-evaluation, and our current improvement plan, including targets and the actions we will implement to meet the targets.

1.1 Outcomes of our last improvement plan from 2024-2025

- The need to spend more time on the development of letter formation
- After COVID we need to focus on Handwriting and the skill of good Handwriting

1.2 The focus of this evaluation

We undertook self-evaluation of teaching and learning during the period *September 2024* to *June 2025* We evaluated the following aspect of teaching and learning:

- Handwriting

2. Findings of this evaluation

2.1 This is effective practice in our school

- Daily Handwriting practice
- Consistency of approach
- AOL/AFL
- Teacher Planning

2.2. This is how we know

- Pupil Questionnaires
- Focus Groups
- Staff Surveys
- Parent Voice

2.3 This is what we are going to focus on to improve our practice further

- 10 minutes handwriting in every class every morning

3. Our improvement plan

On the next page we have recorded:

- The **targets** for improvement we have set
- The **actions** we will implement to achieve these
- **Who is responsible** for implementing, monitoring and reviewing our improvement plan
- How we will measure **progress** and check **outcomes**

As we implement our improvement plan we will record:

- The **progress** made, and **adjustments** made, and **when**
- **Achievement of targets** and **when**

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SCHOOL IMPROVEMENT PLAN *ST. DYMPNA'S NS, KILDALKEY, CO MEATH* *2023-2024*	
ACTION PLAN CO ORDINATOR: In School Leadership Team 2023-24	
BACKGROUND	• As part of our School Self Evaluation Process the In School Leadership Team carried out a number of surveys/evaluations to pick a focus for our SSE Process 2024-2026. • In January 2023 we surveyed parents, teachers and children. • **Handwriting** came out as an area of need in our school
TARGETS	1. To improve cursive writing formation within the school 2. To focus on Handwriting as part of the normal daily routine of the class

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FINDINGS OF THIS EVALUATION	
• **This is effective practice in our school** 1. Daily Handwriting practice 2. Consistency of approach 3. AOL/AFL 4. Teacher Planning • **This is how we know** 1. Pupil Questionnaires/Focus Group- Most children felt that handwriting was one aspect of their learning most impacted post COVID 2. Staff Surveys-25% of teachers felt handwriting skills were an area of need in our school when the questionnaire was conducted 3. Parent Voice-80% of parents who replied to the questionnaire felt COVID had an impact on their child's learning and of that 80%, 10% felt English was impacted. 4. Class Based Assessments - Each class teacher designed a basic test on handwriting to plot where children were at and plan for improvement • **This is what we are going to focus on to improve our practice further** 1. 10 minutes handwriting in every class every morning 2. Focus on correct /consistent use of language for letter formation in junior classes 3. Encourage cursive writing throughout the school 4. Assess and review on a regular basis	**PERSONS / GROUPS RESPONSIBLE** • All Class Teachers

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ACTIONS	PERSONS / GROUPS RESPONSIBLE
• Consistency of language around Letter Formation in junior classes • Universal handwriting scheme of workbook in Junior and senior infants, 1st-5th and Handwriting copy in 6th class • 10 minutes handwriting in all classes first thing every morning • Focus on improving handwriting generally across the classes post COVID **KEY AREA:** • **Handwriting:** 1. Further Surveys 2. Assessment of work to date to inform future planning 3. Termly Reviews **INDICATOR OF SUCCESS:** • Outcomes of further surveys • Teachers' Observations • Teacher designed tasks and tests results **STATEMENT OF EFFECTIVE PRACTICE:** • We, in Kildalkey N.S. have noticed a noted improvement in children's letter formation, pace of handwriting and interest in their work.	• All Class Teachers

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TIMEFRAME: 2024-2026

MONITORING STRATEGIES/APPROACHES

- Staff Meetings
- Teacher/ partner teacher meetings
- Referring back to agreed actions

EVALUATION / CRITERIA FOR SUCCESS

- Teacher designed tasks and tests
- Teacher observation
- Further Questionnaires

NECESSARY ADJUSTMENTS THROUGHOUT IMPLEMENTATION PROCESS

- Timeframe- 2024-2026- Targets will be monitored
- Further Questionnaires/surveys – Parents, Teachers and Students
- Review

TARGETS	**ACHIEVED**			
• To improve cursive writing formation within the school	**Yes**	✓	**No**	
• To focus on Handwriting as part of the normal daily routine of the class	**Yes**	✓	**No**	
	Yes		**No**	

June 2025